



# Clyde CISD

Empowering Leaders. Committed to Success.

## 2020-2021 Back to School Plan

REVISED 9/1/20

# Clyde CISD 2020-2021 School Year

*The district will continually update this document when new guidance is released from the Texas Education Agency (TEA) and state and federal health experts regarding on-campus instruction this fall. **All of the proposed protocols and procedures are subject to change based on state and county guidance for schools.***

The Clyde CISD Administrative Team is working diligently to prepare for a safe reopening for the 2020-2021 school year. Our goal is to offer on-campus instruction beginning on **August 20, 2020**; however, we have developed a remote learning option for parents who may not feel comfortable sending their children to school.

***There is not a "one-size-fits-all" approach to reopening schools across the state of Texas.*** Based on available information as of July 15, 2020, school districts in Texas will create local contingency plans for reopening based on general guidance from the Governor's Strike Force to Reopen Texas, the Texas Education Agency (TEA), the University Interscholastic League (UIL) and local government and health officials.

The District is working to ensure a safe and productive learning environment for all. Texas Education Guidance used to develop this plan can be found at:

- [SY 20-21 Public Health Planning Guidance](#)
- [SY 20-21 Attendance and Enrollment FAQ](#)

## Key Details - Remote Learning

Clyde CISD plans to reopen to provide face-to-face instruction beginning on August 20, 2020. A remote learning option will also be available. Remote learning WILL NOT be the same type of virtual instruction provided during the spring school closure. The requirements for remote learning will be significantly more rigorous and more demanding on the student's daily participation and completion of work at home, as compared to this past spring. Please see [Remote Asynchronous Instruction Family and Student Information](#) for details on Clyde CISD's remote learning plan. **In addition, you will find more information on Clyde's plan for remote learners in our district's [Asynchronous Plan](#) submitted to TEA for approval on 8/17/20. - Updated 8/17/20**

## PROVIDE NOTICE: Parental and Public Notices

### On-Campus Activities and Instruction

Our Back to School Plan provides a summary of procedures and processes Clyde CISD will follow to mitigate COVID-19 spread in our schools based on the requirements and recommendations outlined by the Texas Education Agency. In addition to health and safety protocols, our plan provides other important information concerning our 20-21 school year. This plan will be posted on our website at [www.clydeisd.org](http://www.clydeisd.org) at least one week prior to the start of on-campus activities and instruction for the 2020-2021 school year.

Clyde CISD has designated our district nurse, Lois Burleson, as the point of contact for responding to COVID-19 concerns. You may contact Mrs. Burleson at 325-893-2815 or email her at [lburleson@clydeisd.org](mailto:lburleson@clydeisd.org).

# PROVIDE NOTICE: Parental and Public Notices

## On-Campus Activities and Instruction - Extracurricular

- UIL guidance allows districts locally to determine whether students are eligible to participate in extracurricular activities in a virtual format. Clyde CISD has determined locally that students who choose to participate in athletics, extracurricular activities, student activity groups and specific CTE courses must choose the in-person option. These courses include:
  - All UIL activities
  - Athletics including Cheerleading
  - Band
  - Choir
  - UIL Academics and Debate
  - Theatre/One-Act Play
- All participants, coaches, and directors will be trained in COVID-19 safety protocols.
- All participants, coaches, and directors will follow rules established by the University Interscholastic League (UIL) and the Texas Education Agency (TEA).

**SCHOOL BOARD APPROVED 8/17/20**

# PROVIDE NOTICE: Parental and Public Notices

## On-Campus Activities and Instruction - Extracurricular

- UIL guidance can be found on the [UIL Website](#).
- In response to healthcare providers' focus on the COVID-19 pandemic, the UIL recently waived the required pre-participation physical examination for students involved in band/athletics who already have a physical on file for the 2019-2020 school year. Those students who are new or do not have a physical already on file will be required to get a physical and complete the pre-participation physical examination form BEFORE participating in band/athletics for the 2020-2021 school year.
- [Clyde CISD UIL Health & Safety Plan 2020-2021](#)

# PROVIDE NOTICE: Parental and Public Notices

## On-Campus Activities and Instruction - Special Programs

- Special Programs staff will be trained in COVID-19 safety protocols.
- Instruction - Special education and 504 students will receive instruction and related services in accordance with their individualized education/accommodation plan. Remote learners will receive services remotely rather than on campus.
- Related and/or other services (speech therapy, occupational therapy, physical therapy, direct psychological services, and/or vision services) will be provided by the same service provider when possible through various digital platforms (Google Meet, etc.) for remote learners. Some related and/or other services such as vision, orientation and mobility, and adapted physical education may be provided via consultation and not as a direct service.
- Students with disabilities whose needs pose additional challenges to learning in a remote environment are encouraged to attend on-campus Instruction.
- Therapy services will continue for students receiving those services within both learning platforms. Remote students will receive these services through an electronic digital platform provided by the district. Students attending school on campus will receive these services face to face while at school.

## PROVIDE NOTICE: Parental and Public Notices

### On-Campus Activities and Instruction - Special Programs

- Regression will be addressed in an ARD/504 committee meeting.
- Special education transportation services will be provided as written in the ARD paperwork for on-campus learners.
- Additional PPE for staff and additional sanitization procedures will be practiced in special education classrooms.
- Evaluations for special education/504 eligibility will vary on a case by case basis. Clyde CISD will encourage on-site/in-person evaluations in order to ensure the accuracy and integrity of the evaluation. In the event that an evaluation is needed and an in-person or on-campus accommodation cannot be made, the evaluation will be conducted remotely when possible.

## PROVIDE NOTICE: Parental and Public Notices

### On-Campus Activities and Instruction - Social-Emotional Support and Mental Health

- Counselors will develop strategies and support for students, families, and staff members.
- Counselors will develop a referral system for individuals who need targeted support as well as access to school-employed and community mental health professionals.
- Students in need of social-emotional support will be provided tiered interventions which could involve referral for additional school-based services or referral for outside mental health support.



# PROVIDE NOTICE: Parental and Public Notices

## Attendance and Enrollment

### School Year Calendar and Daily Time Adjustments

[Clyde CISD SY 20-21 Calendar](#) (please note possible COVID-19 makeup days May 24th - June 11th - *only if needed*)

Daily school hours have been modified to reflect the following:

<b>Campus</b>	<b>First Bell</b>	<b>Dismissal Bell</b>
Clyde HS (grades 9-12)	7:55 a.m.	3:45 p.m.
Clyde JH (grades 6-8)	8:00 a.m.	3:45 p.m.
Clyde Intermediate (grades 3-5)	7:55 a.m.	3:40 p.m.
Clyde Elementary (grades PK-2)	7:55 a.m.	3:40 p.m.

# PROVIDE NOTICE: Parental and Public Notices

## Attendance and Enrollment

- Per Texas Education Code (TEC), 25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-2021 school year.
- Given the public health situation, student attendance may be earned through remote instruction.
- Any parent may request that their student be offered virtual instruction from Clyde CISD. If a parent who chooses virtual instruction wants their child to switch to an on-campus instructional setting, they can do so, but these transitions may only occur at the end of a grading period, if it will be beneficial to the student's instructional quality. If your family is opting to change their instructional setting for an upcoming grading period, please request that transition 5 days in advance by notifying the campus principal or assistant principal.
- Campuses will offer flexibility with the transition rule during the first six weeks. Campuses will consider allowing a student to transition from remote learning to on-campus learning before the end of the grading period on a case by case basis. The 5 day advance notice will still be required.
- Clyde CISD will provide daily on-campus attendance for eligible students with safety precautions outlined in this document.

# PROVIDE NOTICE: Parental and Public Notices

## Attendance and Enrollment

- Clyde CISD will utilize remote instruction in the event of campus or district closure due to an outbreak of the virus. In addition, students who are required to move to remote instruction due to closure or to quarantine based on the guidance within this document will continue the educational process through remote learning opportunities. Please note that students who are sent to remote instruction due to closure or are required to quarantine will be able to come back to on-campus attendance as soon as requirements are met for re-entry.
- Those students required to transition to remote learning due to exposure or a positive COVID-19 diagnosis as outlined in this plan will be given transition paper packets for 1-2 days in order to adequately set them up for our asynchronous remote learning.
- School systems are required to provide parents a notice of their public education enrollment and attendance rights and responsibilities during the COVID-19 pandemic using a document published by TEA. Clyde CISD will share this document via ParentSquare prior to August 20, 2020.

# PROVIDE NOTICE: Parental and Public Notices

## Attendance and Enrollment - SY 20-21 Remote to In-person Notification Deadlines

<b>Grading Period</b>	<b>Notification Deadline</b>
First Grading Cycle	September 28, 2020
Second Grading Cycle	November 2, 2020
Third Grading Cycle	December 14, 2020
Fourth Grading Cycle	February 16, 2020
Fifth Grading Cycle	April 5, 2020
Sixth Grading Cycle	N/A

# PREVENT: Practices to Prevent the Virus from Entering the School

## Screening Questions for COVID-19 Before Campus Access

- All teachers and staff will be required to self screen for COVID-19 symptoms before coming onto campus each day. This self screen include teachers and staff taking their own temperature. Teachers and staff must report to their principal if they themselves have COVID-19 symptoms or are test confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted in this document. Additionally, they must report to the school system if they have had close contact with an individual who is test confirmed with COVID-19, as defined within this document, and, if so, must remain off campus until the 14 day incubation period has passed. - REVISED 8/31/20
- Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is test confirmed with COVID-19, and instead should receive remote instruction until the below conditions for re-entry are met. Parents should have their students receive remote instruction if their child has had close contact with an individual who is test confirmed with COVID-19 until the 14-day incubation period has passed. Clyde CISD may screen students for COVID-19 as well. Screening may also be required for any parent or guardian if that person will be dropping off or picking up their child from inside the school. - REVISED 8/31/20

# PREVENT: Practices to Prevent the Virus from Entering the School

## Screening Questions for COVID-19 Before Campus Access

- Students may be screened if checked out during the school day and return prior to the end of the school day (i.e. dentist appointment).
- Visitors will be allowed on campus in limited circumstances. Before visitors are allowed on campuses, Clyde CISD will screen each visitor to determine if that person has symptoms (as listed in this document) or are test confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted in this document. In addition, all visitors will be screened to determine if they have had close contact with an individual who is test confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed. Screening questions will be supplemented with temperature checks of adults. - REVISED 8/31/20
- Visitations to schools will be limited to those necessary for the educational process. During these visits, parents and other visitors must follow virus prevention and mitigation requirements of the school.

# PREVENT: Practices to Prevent the Virus from Entering the School

## Individuals Confirmed or Suspected with COVID-19

- Any individuals who themselves either: (a) are test confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed in this document) must stay home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met: **- REVISED 8/31/20**
  - In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
    - At least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications);
    - The individual has improvement in symptoms (e.g., cough, shortness of breath); and
    - At least ten days have passed since symptoms first appeared.
  - In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

# PREVENT: Practices to Prevent the Virus from Entering the School

## Individuals Confirmed or Suspected with COVID-19

- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, **the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis. - REVISED 8/14/20**
- For a flow chart providing further guidance on when to isolate or self-quarantine for both students and employees, please see [Clyde CISD COVID Exposure Process Map](#)
- Clyde CISD nurses will screen individuals after the incubation period has concluded. Nurses will determine if an individual has met the required re-entry criteria discussed above before allowing that person to return.



# PREVENT: Practices to Prevent the Virus from Entering the School

## Identifying Possible COVID-19 Cases on Campus

- Employees must immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- Staff will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.
- Students who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

# RESPOND: Practices to Respond to a Lab-Confirmed Case in the School

## Required Actions if individuals with Lab-Confirmed Case in the School

- If an individual who has been in a school is lab-confirmed to have COVID-19, the school will notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- Schools will close off areas that are heavily used by the individual with the test confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus. - REVISED 8/31/20
- Consistent with school notification requirements, schools will notify all teachers, staff, and families of all students in a school if a test confirmed COVID-19 case is identified among students, teachers or staff who participate in any on campus activities. - REVISED 8/31/20
- Upon receipt of information that any teacher, staff member, student, or visitor at a school, including an individual working or learning remotely, is test-confirmed to have COVID-19, the school must submit a report to the Texas Department of State Health Services via an online form. The report must be submitted each Monday for the prior seven days (Monday-Sunday). -ADDED 8/31/20
- For more information, please see [Clyde CISD's COVID-19 Standard Response Protocol](#).

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Health and Hygiene Practices: General

- Schools will have hand sanitizer at each entrance. In addition, hand sanitizer will be available in each classroom.
- Students, teachers, staff, and campus visitors will be encouraged to sanitize and/or wash hands frequently.
  - Campuses will encourage students to engage in handwashing for at least 20 seconds at least two times each day, in addition to being encouraged to wash hands after using the restroom and before eating.
  - Campuses will teach students good handwashing techniques.
  - Campuses will encourage students, staff and visitors to cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.
- Campuses will institute more frequent cleaning practices, including additional cleaning by janitorial staff. Students may be provided the opportunity to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate.
  - Schools will arrange for additional cleaning and disinfecting of surfaces that are touched in common throughout the day (i.e. door handles, sink faucets, etc.)
  - Schools will ensure these cleaning products are properly stored to ensure safety.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Health and Hygiene Practices: General

- In addition to cleanings throughout each day, restrooms, cafeterias, classrooms and computer labs will undergo extensive cleaning after each day's use.
- Whenever possible, schools will open windows to improve air flow in classrooms and/or buildings.
- Interior classroom doors will be left open (where it doesn't compromise physical safety) in an effort to reduce contact with door handles.
- On the first day a student attends school on campus, schools will provide instruction to students on appropriate hygiene practices and other mitigation practices adopted in the district.
- Students will not be allowed to bring food from home to share with other students for any reason (i.e. birthday parties, etc.) - REVISED 9/1/20

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Health and Hygiene Practices: Masks

- For the purpose of this document, masks include non-medical grade disposable face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth.
- Full-face shields may be used in place of a mask to protect eyes, nose, and mouth whenever a mask is not feasible or whenever the education context may benefit from the ability to see an individual's full face.
- Schools are required to comply with the governor's executive order regarding the wearing of masks.
- In addition to the executive order, Clyde CISD may require the use of masks or face shields for adults or students for whom it is developmentally appropriate.
  - For Pre-K through 2nd grade, parents may determine if masks or face coverings are developmentally appropriate. At this time, masks **remain an option** and are not mandated for students in grades Pre-K through 2.
  - For 3rd through 12th grade students masks or face coverings **are required** in accordance with the Governor's Executive Order GA-29.
    - Some 3rd grade students will be nine years old during the 20-21 school year. To assist with compliance and safety, CISD requires masks for all 3rd grade students regardless of age.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Health and Hygiene Practices: Masks

- It may be impractical for students to wear masks or face shields while participating in some non-UIL athletic or other extracurricular activities. When it is impractical for students to wear masks or face shields during those activities, schools will require students, teachers, staff and visitors to wear masks or face shields when entering and exiting facilities and practice areas and when not actively engaging in those activities. For example, schools may allow students who are actively playing an instrument to remove masks or face shields as long as they can keep at least six feet between them and others without a face covering.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Student-Teacher Groupings

- Where feasible without disrupting the educational experience, students will be encouraged to practice social distancing.
  - In classroom spaces that allow it, student desks will be spaced six feet apart or as far apart as space allows.
  - In classrooms where students are regularly within six feet of one another, staff will utilize hand sanitizer and increased hand washing opportunities.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Use of Non-Classroom Spaces

- When feasible and appropriate (for example, in P.E. classes as weather permits), classes will consider gathering outside, rather than inside, because of likely reduced risk of virus spread outdoors.
- Clyde CISD will continue to offer extracurricular activities, consistent with the guidance provided by TEA, for non-UIL extracurricular activities and with the guidance found on the UIL website for all UIL activities.
- As is the case in typical years, Clyde CISD with policies that allow it will open facilities to the public when school is not in session. Operation of the facilities should be done consistent with the governor's executive orders for similar activities and additional disinfecting requirements provided by the outside entity.
- Schools will plan for entry, exit, and transition procedures that reduce large group gatherings (of students and/or adults) in close proximity.
- Depending on local conditions, schools will consider eliminating assemblies and other activities that bring large groupings of students and/or teachers and staff together.



# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Use of Non-Classroom Spaces

- When transitioning between classes, students will be encouraged to maintain social distancing.
- Traffic patterns may be established throughout the campus that separates individuals to the greatest extent possible.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Use of Non-Classroom Spaces - Cafeteria

- Clyde CISD plans to utilize the school cafeteria as much as possible for student meals. **NOTE: no parents/visitors during lunch, until further notice, but meals may be delivered by the parent/guardian to the school office.**
- Schools will plan for adjustments during breakfast and lunch that reduce the likelihood that students meet the close contact definition (defined later in this document).
- Modifications to lunch procedures will be based on specific situations that arise and on what is feasible for each campus and grade.
- Cafeteria staff will be trained in COVID-19 safety protocols.
- All cafeteria staff will be wearing masks and gloves while serving students.
- Seats, tables, door handles, and high-touch areas will be disinfected regularly.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Transportation

- The district will only provide transportation to students who live at least 2 miles from the school they attend. This reduction in routes will allow the district to better utilize bus space and personnel for our increased safety precautions.
- Bus drivers will be trained in COVID-19 safety protocols.
- The district will require students and staff to use hand sanitizer upon boarding the bus.
- The district will require temperature checks for students and staff before boarding the bus prior to the instructional day.
- When possible, buses will open windows to allow outside air to circulate in the bus.
- Buses will be thoroughly cleaned after each bus trip, focusing on high-touch surfaces such as bus seats, steering wheels, knobs, and door handles.
- Masks will be required for all students and staff when being transported in school buses and vehicles.

***\*Clyde CISD encourages families to drop students off, carpool or walk with their student to school to reduce possible virus exposure on buses.***

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Visits to Schools

- Visitations to schools will be limited to those necessary for the educational process. During these visits, parents and other visitors must follow virus prevention and mitigation requirements of the school.
- Schools will restrict visits to only those essential to school operations.
- Parents will not be able to eat breakfast or lunch with their child until further notice.

# MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread

## Staffing

- School teachers and staff will be trained specifically on the protocols outlined in this document and the practices adopted by their school system.
- Schools will reduce in-person staff meetings or other opportunities for adults to congregate in close settings. When those meetings are necessary and cannot be done via electronic means, everyone must follow the mask protocols in this guidance, remain at least 6 feet apart where feasible, and consider whether increased airflow from the outdoors is possible in those settings.
- Staff will be provided with masks and/or clear face shields.

# COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following questions:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

# Close Contact

## Definition

This document refers to “close contact” with an individual who is test confirmed to have COVID-19. The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as: - REVISED 8/31/20

- being directly exposed to infectious secretions (e.g., being coughed on); or
- being within 6 feet for a largely uninterrupted or sustained extended contact period throughout the course of a day of approximately 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomatology may affect this determination. - REVISED 8/31/20

Either of the bullets above defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are test confirmed with COVID-19, the infectious period is defined as two days prior to the confirming test and continuing for 10 days following the confirming test. - REVISED 8/31/20