

Chromebook Usage Fee Information 2022-2023

Clyde CISD will self-insure and provide full coverage of a Chromebook for the cost of **\$25.00** for the upcoming school year. This coverage will offset the cost to repair or replace the school’s Chromebook for **one incident**, either lost or stolen and is non-refundable. Replacement Chromebooks will require an additional Chromebook Usage Fee. This Usage Fee will cover one incident of damage with each subsequent incident being charged to the student at the cost of parts to Clyde CISD.

Each student will be provided with a school-issued mobile device for instructional use. Students and their parents/guardians are held personally and monetarily responsible for any loss or damage caused by intentional vandalism or negligence concerning assigned district Chromebooks or other electronic devices. The usage fee will cover a single incident of accidental damage as well as stolen devices with an official police report. The usage fee does not cover **malicious acts, intentional damage, or negligence**. *Negligence is defined as a failure to take proper care of the Chromebook including leaving the Chromebook unattended or unsecured.* **The Usage Fee does not cover the damage or loss of the Chromebook storage bag or charger.**

Please provide cash or make checks payable to **Clyde CISD** for **\$25.00** and write “Chromebook Usage Fee” and the student’s ID in the memo line. An online payment option may be available. Please hand the check as well as this signed form to the administrative assistant in the main office or librarian at your child’s campus. If paying with cash, please request a receipt at the time of payment. If you will be digitally signing the Usage Fee form online, this physical form is not necessary.

A Chromebook will not be issued to students with missing technological devices, outstanding fees, or fines. All outstanding fees and fines must be resolved before a Chromebook will be issued. As per TEC, Sec. 31.10b(d), a school district (LEA) can withhold records of students when technological equipment is not returned in acceptable condition or paid for by the student.

Costs to Student	With Usage Fee	Without Usage Fee
Replacement cost of damaged Chromebook	\$0	Full replacement cost. \$250.00+
Cost of repair per occurrence	\$0 For first occurrence. Full cost of parts thereafter.	Full cost of parts to repair. Cost varies.
Cost of replacement charger	\$25.00	\$25.00
Replacement storage bag	\$25.00	\$25.00

Student Chromebook Check-Out Form

- I have read and understand the "Student Chromebook Handbook". I also understand that all Chromebook computers, electronic devices, equipment and/or accessories the Clyde CISD District has provided to my student are the property of Clyde CISD.
- I will not install any additional software or change the configuration of the equipment assigned to me in any way without prior consultation with the Clyde CISD Information Technology department.
- I agree to return the equipment, assigned to me, to the district in the same condition in which it was provided to my student (excluding normal wear and tear) upon my departure from the district.
- I understand that I am personally and monetarily responsible for any damage to or loss of any Chromebook computer, electronic devices and/or related equipment and accessories assigned to my child due to intentional vandalism or negligence.
- I understand that a violation of the terms and conditions set forth in this agreement may result in the restriction and/or termination of my student's use of the district's Chromebook computers, equipment and /or accessories. I also understand any violation of the terms of this agreement may subject me to disciplinary action.

_____ I have paid \$25.00 using the Clyde CISD **online payment method** as a Usage Fee to insure my child's Chromebook until the end of the upcoming school year.

_____ I have included **cash or a check** for \$25.00 as a Usage Fee to insure my child's Chromebook until the end of the upcoming school year.

Parent/Guardian (print): _____

Signature: _____

Student Name: _____ Date: _____

Student ID# _____

Equipment/Item(s) *To be completed by district.*

Make/Model: _____ Serial: _____

Destiny Barcode Number: _____ Bag#: _____

Comments: (Overall condition scratched, dented, bent, missing keys, missing parts)

Item Return Date: _____ IT Acceptance Signature: _____